



2018 OPEN ENROLLMENT SCHEDULE

Environmental, Health & Safety Training

State & Federal EPA Accredited Programs

ASBESTOS

- * Abatement Worker/Supervisor
- Air Sampling Technician (NYS)
- Allied Trades (NYS)
- NIOSH 582 Equivalency
- Operations & Maintenance
- Project Designer
- Project Monitor
- Site Inspector/Mgmt. Planner
- Designated Person
- Class II Asbestos Roofing

LEAD

- * EPA/Mass Lead Renovation, Repair & Painting
- * EPA Worker/Supervisor
- EPA Inspector/Risk Assessor
- EPA Project Designer
- OSHA Lead in Construction
- * Mass Lead Renovator-Supervisor Moderate
- Risk Deleading Option

MOLD

- Microbial Investigations
- Mold Remediation

HEALTH & SAFETY

- * 10/30 Hr. OSHA Construction HAZWOPER Programs (8/24/40 hrs.)
- * HAZWOPER Refresher
- HAZWOPER Supervisor
- Emergency Response
- Bloodborne Pathogens
- Confined Space
- DOT Regulatory
- Fire Extinguisher
- Hazardous Waste/RCRA
- HazCom/Right to Know
- Lockout/Tagout

* Denotes courses that have been approved by the MA Board of Building Regulations & Standards for Continuing Education Credits toward renewal of a MA Construction Supervisor license.

Schedule also available on the ATC web site:

www.atcgroupservices.com

Courses subject to change or cancellation without notice

Pre-Registration & Deposit Required for All Courses by

Phone or Email:

rose.condarcuri@atcassociates.com

ATC Group Services LLC Training Center

73 William Franks Drive
West Springfield, MA 01089
Phone: (413) 504-1682 or
(413) 781-0070

Training courses also held in the Williston, VT area

ATC regional offices also located in Woburn and Worcester, MA; East Hartford, CT; New York City and Albany, NY; Williston, VT; Manchester, NH; and Smithfield, RI.

**Customized Training Courses
at Our Facility or Yours**



2018 Open Enrollment Training Schedule

West Springfield, MA and Vermont

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ASBESTOS												
INITIAL COURSES	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Worker/Handler 4 days \$500.00	Scheduled upon demand											
*Supervisor/Contractor 5 days \$585.00 (6 MA CE Credits)		5-9		2-6	4/30-5/4	4-8		6-10		1-5	5-9	3-7
Project Monitor 5 days \$795.00		5-9		2-6				6-10			5-9	
Site Inspector 3 days \$475.00 (prerequisite for Management Planner)	22-24			16-18		18-20		20-22			26-28	
Management Planner 2 days \$475.00 (if scheduled together with SI – Only \$375.00)	25-26			19-20		21-22		23-24			29-30	
Project Designer 3 days \$725.00		19-21				27-29			17-19			
NIOSH 582 Training 5 days \$1,000.00			19-23			11-15				22-26		
Operations & Maintenance 2 days \$300.00	29-30		5-6		7-8	25-26			24-25			18-19
Class II ACM Roof Worker 1 day \$150.00	31				14		9	29		10		
ASBESTOS REFRESHER COURSES												
Worker/Handler 1 day \$150.00			12									
*Supervisor/Contractor 1 day \$150.00 (6 MA CE Credits)	19 19-VT	16	16	13	18	15	13	17	14 21-VT	12	16	14
Site Inspector , 1/2 day \$120.00 (prerequisite. for MPAR)	18 18-VT	15	15	12	17	14	12	16	13 20-VT	11	15	13
Management Planner 1 day \$195.00 (includes SIAR fee)	18 18-VT	15	15	12	17	14	12	16	13 20-VT	11	15	13
AHERA Designated Person 1 day \$195.00	18 18-VT	15	15	12	17	14	12	16	13 20-VT	11	15	13
Project Designer 1 day \$225.00	17 17-VT		13	11		13				10		
Project Monitor 1 day \$195.00	16 16-VT	14	14	10	16	12	11	15	12	9	14	12
<ul style="list-style-type: none"> Operations & Maintenance 1/2 day \$100.00 2-Hr. Asb. Awareness Training \$50 		13	13	9	15	11	10	14	11	16	13	11
<p>* Additional handling fees for students requesting NYS Certification Refresher Course \$20.00 Initial Course \$30.00</p> <p>**Courses in VT – subject to price change</p>												

73 William Franks Dr., W. Springfield, MA 01089 • Tel: 413-504-1682 or 413-781-0070 • rose.condarcuri@atcassociates.com



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LEAD INITIAL COURSES	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Lead Worker 3 days \$400.00 ** (MA/NH)		20-22		23-25			23-25			22-24		
*Lead Supervisor/Contractor 4 days \$550.00 ** (EPA/MA/NH) (8 MA CE Credits)		20-23		23-26			23-26			22-25		
OSHA Lead in Construction (Initial) 1 day \$150.00	Scheduling dependent upon demand											
Lead Inspector Technician 3 days \$500.00 ** (EPA/NH)			5-7			18-20		20-22			26-28	
Lead Risk Assessor 2 days \$500.00 ** (EPA/NH)			8-9			21-22		23-24			29-30	
*EPA/Mass Lead Renovation, Repair & Painting 1 day \$225.00 (8 MA CE Credits)	8	12	12	16	14		2	13	10	15	12	17
EPA Model Lead Planner/Project Designer—2 days \$850.00 (CT only) Prerequisite: Lead Supervisor Training	Scheduling dependent upon demand											
*MA Lead-Safe Renovator- Super/Moderate Risk De-Leading Add-on Option – 1/2 day \$165.00 (4 MA CE Credits)		13		17				14			14	
LEAD REFRESHER COURSES												
Lead Worker 1 day \$150.00 ** (EPA/MA/NH)											1	
*Lead Supervisor/Contractor 1 day \$150.00 ** (EPA/MA/NH) (6 MA CE Credits)			7	18		4	3		19		2	3
OSHA Lead in Construction (Refresher) 1 day \$150.00			7			4			19		2	
Lead Inspector 1 day \$195.00 ** (EPA/NH)	17			19	24			2	27			10
Lead Risk Assessor 1 day \$195.00 ** (EPA/NH)	12			20	25			3	28			11
*EPA/MA Lead Renovator, Repair & Painting 1/2 day \$135.00 (4 MA CE Credits)			8	9	30		16	29	11	16	13	
EPA Model Lead Planner/Project Designer – 1 day \$275.00 – CT only					23				26			

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OSHA COMPLIANCE COURSES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
OSHA HAZWOPER 5 days - \$595.00	22-26				7-11				24-28			
*OSHA HAZWOPER Ref. 1 day - \$150.00 (6 MA CE Credits) and (8 MA Wastewater Operator TCH's)		2	2		25	29		3 & 31		19	19	7
*10-Hr. OSHA Construction Standard- 2 days-\$225.00 Classes run: 8:00-1:30 pm (6 MA CE Credits)	31-2/1	26-27			21-22			27-28		29-30	20-21	20-21
24-Hr. OSHA HAZWOPER 3 days - \$495.00	Scheduling dependent upon demand											
30-Hr. OSHA Construction Standard - \$525.00	Scheduling dependent upon demand											
OSHA Confined Space Entry 1 day - \$250.00	Scheduling dependent upon demand											
\$30.00 Replacement Fee for any OSHA Construction Card – payable in advance												

**Prerequisite: 24/40 Hr OSHA HAZWOPER Course

ENVIRONMENTAL HEALTH & SAFETY CLASSES	
Microbial Investigations, 2 days - \$575.00	Scheduling dependent upon demand
Mold Remediation-1 day - \$195.00	Scheduling dependent upon demand



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COURSE DESCRIPTIONS

ASBESTOS COURSES

(Asbestos courses are CONES and NYS-approved)

- **Asbestos Abatement Worker/Handler** – Initial training for abatement workers according to the EPA Asbestos Model Accreditation Plan (MAP).
- **Asbestos Abatement Supervisor/Contractor** – Initial training for persons who will work on or supervise abatement work site activities or who will own or operate an abatement business.
- **Abatement Worker/Handler or Supervisor/Contractor Refresher** – Required annual training for recertification.
- **Site Inspector** – Initial training for persons involved in the inspection of buildings for the presence of asbestos-containing building materials. Topics include respirator use, bulk sampling procedures and regulatory compliance training. This class is a prerequisite to the Management Planner course.
- **Site Inspector Refresher** – Required annual training for recertification.
- **Management Planner** – Initial training for persons who will be responsible for the analysis of site inspection reports, hazard assessments and the development of appropriate management actions for the control of asbestos in the facility. Prerequisite: Site Inspector course.
- **Management Planner Refresher** – Required annual training for recertification.
- **AHERA Designated Person**- Training for individuals appointed as the “designated person” in a school system to ensure the proper implementation of the AHERA Management Plan Requirements.
- **Project Monitor** – Initial training for persons who will monitor a response action for compliance with contract/job specifications and regulatory requirements; who will perform visual inspections of a job site before, during and after a response action is taken; and who will perform air monitoring during a response action and for re-occupancy testing of the work area.
- **Project Monitor Refresher** – Required annual training for recertification.
- **Project Designer** – Professional level program for accreditation to design asbestos abatement specifications for schools and commercial/public buildings as required by federal and state regulations.
- **Project Designer Refresher** – Required annual training for recertification.
- **Hazard Awareness** – This is an asbestos awareness training for maintenance, trades and custodial staff. Do you perform maintenance activities in a building built before 1980? OSHA may require you to do an OSHA/EPA overview of the main issues concerning asbestos abatement activity. Complies with AHERA and OSHA minimum employee training requirements. Students may attend first 2 hours of O&M classes.

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Asbestos Courses Continued

- **Operations & Maintenance Training** – Training for in-plant custodial, trades and maintenance staff who may disturb asbestos doing building maintenance or construction activities. Meets AHERA guidelines for school custodial and maintenance staff, and includes updates for public facilities & commercial buildings on the amended OSHA Construction Standard.
- **Operations & Maintenance Refresher** – Annual recertification training.
- **NIOSH 582 Equivalency** – This course is designed to train personnel responsible for asbestos air monitoring and analysis. Topics of discussion will cover: Pump Calibration, Phase Contrast Microscope Components and Set-Up, and Slide Mounting and Fiber Counting. Completion of this course will meet state and federal requirements. The content of this course covers NIOSH Analytical Method 7400.
- **Class II ACM Roof Worker**- 8 Hour OSHA compliance course designed for removal of non-friable roofing materials.

LEAD COURSES: **Connecticut DPH accepts all Lead Supervisor, Worker, Inspector and Risk Assessor course certificates for training held at our WS location**

- **Lead Worker/Supervisor/Contractor** – In this EPA Model training program, students will learn how to perform lead-based paint abatement activities on residential and commercial projects. Course includes work area preparation, medical monitoring, regulatory requirements and hands-on training. Additional topics are health effects, recognition of lead paint hazards, abatement methods, OSHA health and safety requirements, respiratory protection, licensing and certification requirements, cost estimating and legal and insurance issues. Accreditations: MA, NH, and EPA.
- **Worker or Supervisor/Contractor Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: MA, NH, and EPA
- **EPA/Mass Lead Renovation, Repair and Painting** – This course to any renovators, contractors, maintenance professionals or others that work in pre-1978 housing, child-care facilities and schools with lead-based paint. The EPA/Mass lead rule requires that contractors and maintenance professionals be certified; that their employees be trained; and that they follow protective work practice standards. This course has a 5-year expiration. A portion of this course is devoted to hands-on training. Accreditations: EPA & MA.
- **EPA/Mass Lead Renovation, Repair and Painting Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: EPA & MA.
- **Lead-Safe Renovator-Supervisor / Moderate Risk Deleading Add-on Option** – This 4-hour class is designed to give additional required training for Mass. certified Lead-Safe Renovator-Supervisors who supervise Moderate Risk Deleading projects. This training covers reports, work practices, project cleanup & clearance, disposal and record keeping requirements. Prerequisite: EPA/Mass. Lead Renovation, Repair and Painting course. Accreditations: MA.



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Lead Courses Continued: **Connecticut DPH accepts all Lead Supervisor, Worker, Inspector and Risk Assessor course certificates for training held at our WS location**

- **Lead Inspector Technician** - In this EPA Model program, students will learn how to perform abatement clearance testing and surface-by-surface investigations to determine the presence of lead-based paint. Topics include report preparation, regulations, inspection protocols, sampling procedures, XRF usage and applications, legal and insurance issues, and hands-on inspection procedures. Accreditations: NH, EPA.
- **Lead Inspector Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: NH, EPA.
- **Lead Risk Assessor** - In this course, students will learn how to perform an on-site investigation to determine the existence, nature, severity and location of lead-based paint hazards. Topics include report preparation, risk assessment protocols, hazard control options and cost estimates, developing the risk assessment report and management plans, interim control and maintenance procedures, and hands-on training. Accreditations: NH, EPA.
- **Risk Assessor Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: NH, EPA.
- **OSHA Lead in Construction** – This regulation covers an estimated 950,000 construction related professionals who may be occupationally exposed to lead including: contractors and consultants (painting, demolition, steel structure maintainers, shipyard personnel, waste haulers and disposal operators); utilities and power generation workers; and remodelers and dealers. Key topics include state and federal regulations, lead uses and applications, health effects, medical monitoring, respiratory protection, safety issues, and hazard recognition and assessment.
- **EPA Model Lead Project Designer** – Certification to develop a lead hazard control plan by interpreting risk assessment or inspection reports. Plans include notification requirements, occupant protection, control strategies, clean-up procedures, clearance protocols, and writing a lead abatement report. A prerequisite to this class is the completion of the Lead Abatement Supervisor Course. Accreditations: CT (Prerequisite: Lead Supervisor Training).
- **EPA Model Lead Project Designer Refresher**- Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: CT (Prerequisite: Lead Supervisor Training).

OSHA COMPLIANCE COURSES:

- **HAZWOPER Initial (24 & 40 Hours)** – This course is designed to train personnel who perform investigative, clean-up and/or corrective operations at hazardous waste RCRA-regulated sites. Topics include hazard recognition, work practices, personal protective equipment, medical monitoring, site safety plans, waste operations and decontamination. Hands-on training included.
- **HAZWOPER Refresher** – This annual recertification training strives to develop and enhance the practicing professional's ability to recognize, evaluate and respond to emergencies involving hazardous materials, hazardous wastes and toxic releases. The regulatory compliance review is integrated with information on new technologies, case studies and consultant updates.



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OSHA Compliance Courses Continued:

- **OSHA Construction Standard (10-hour program - \$225.00, 30-hour program - \$525.00)** – This course is designed to introduce the OSHA safety and health standards that regulate the construction industry/general industry. It will cover the basic regulations relating to scaffolding, ladders, trenching and excavation, confined space entry, electrical, fall protection and personal protective equipment. Students are eligible to apply for a federal OSHA course completion card at end of course.
- **Confined Space** – This training is for you if your company has manholes, trenches, vaults, ducts, boilers, vessels, storage tanks, pits or crawl spaces. Course training will help protect and prevent workers from asphyxiation, accidental injury and death in potentially dangerous spaces. Topics include hazard recognition, work practices, atmospheric monitoring and rescue and emergency requirements.

MOLD COURSES:

- **Microbial Investigations**– Topics include investigating microbial (mold & bacteria) problems in buildings by sampling, visual assessments and lab report evaluation; evaluating building and HVAC moisture problems; assessing microbiological contamination, designing and overseeing remediation efforts.
- **Mold Remediation** – Topics include safely removing mold and microbial contamination from buildings; background information on mold and the potential health effects of exposure; learning safe work methods and worker protection; work area containments and decons; cleaning and packing occupant belongings and post remediation activities.

COURSE REGISTRATION POLICIES

Thank you for your interest in attending training courses. ATC values our clients and seeks to provide a high quality training program for our students in a positive learning environment that is professional and courteous. Please review the policies listed below prior to course enrollment to assist with questions that you may have before registering.

- **Pre-registration and pre-payment is required to hold your course registration for all classes.** Payment must be received prior to the course start date to hold your registration. The following forms of payment are acceptable: business check, credit card, cash, money order or pre-approved purchase order (from established clients or government entities). Certificates of completion will not be released if payment is not received in full. **Business checks should be made payable to ATC Group Services. PERSONAL CHECKS ARE NOT ACCEPTED.**
- **Cancellation Policy:** If you choose to cancel your registration, **ATC must be notified no less than 5 BUSINESS days (Saturday and Sunday do not count) prior to the course start date in order to receive a refund of payment. A substitute registrant is welcome at no additional cost. You will be charged for all students registered unless 5 days advance notice is provided. Refunds will not be given for “no shows”.** In the event that ATC cancels the course, your registration will be refunded in full. If you attend only a portion of a course, tuition will be pro-rated to the percentage of program completed.

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- Course registrations are accepted via mail, telephone, or email. Please see the box at the bottom for all of the contact information.
- Students are provided with all course materials in class. Please wear clothing that is comfortable and appropriate for sitting in a classroom and performing requirements for the hands-on portion of the class. All courses are provided in the English language.
- The course training time for **most** classes is 8:00 a.m. to approximately 4:00 p.m. **Please verify with the training registrar at time of registration.** Please arrive 15 min. prior to class start time.
- **Per state and federal regulations, ATC must verify that all students' certifications are current and that they are eligible to take a Refresher course.** You may be required to provide proof of training prior to the course date if you are not in our database or have gaps in your training history. You will not be allowed to attend class if records are not provided. **Some of the consultant level courses have education and experience requirements. It is the registrant's responsibility to verify that they are eligible to meet these requirements for the state in which they are applying for a license.**
- **All courses are subject to a minimum class size and may be changed or cancelled without notice.** If enrollment minimum is not met, you will be notified of the course cancellation or change and may transfer to the next available class.
- Copies of Certificates of Completion will only be released to the student that attended the class. **Applicable fees will be charged.** The fee is \$15 for a copy and \$30 for an original.

AREA HOTELS:

- Homewood Suites, 375 Whitney Ave., Holyoke, MA (413-532-3100), *Closest hotel to ATC
- Fairfield Inn & Suites, 229 Whiting Farms Road, Holyoke, MA (844-631-0595), also close to ATC
- Marriott Residence Inn, 64 Border Way, W. Springfield, MA (413-732-9543)
- Candlewood Suites, 572 Riverdale Street, W. Springfield, MA (413-739-1122)
- Hampton Inn, 1011 Riverdale St., W. Springfield, MA (413-732-1300)
- Comfort Inn & Suites, 106 Capital Dr., W. Springfield, MA (413-736-5000)