



2019 OPEN ENROLLMENT SCHEDULE

Environmental, Health & Safety Training

State & Federal EPA Accredited Programs

ASBESTOS

- * Abatement Worker/Supervisor
- Air Sampling Technician (NYS)
- Allied Trades (NYS)
- NIOSH 582 Equivalency
- Operations & Maintenance
- Project Designer
- Project Monitor
- Site Inspector/Mgmt. Planner
- Designated Person
- Class II Asbestos Roofing

LEAD

- * EPA/Mass Lead Renovation, Repair & Painting
- * EPA Worker/Supervisor
- EPA Inspector/Risk Assessor
- EPA Project Designer
- OSHA Lead in Construction
- * Mass Lead Renovator-Supervisor Moderate Risk Deleading Option

MOLD

- Microbial Investigations
- Mold Remediation

HEALTH & SAFETY

- * 10/30 Hr. OSHA Construction HAZWOPER Programs (8/24/40 hrs.)
- * HAZWOPER Refresher
- Emergency Response
- Bloodborne Pathogens
- Confined Space
- DOT Regulatory
- Fire Extinguisher
- Hazardous Waste/RCRA
- HazCom/Are you GHS ready?
- Lockout/Tagout

New Course Offerings:

- * RCRA/Manifest Signers Refresher course
- * Silica Hazard Safety course

Schedule also available on the ATC web site:

www.atcgroupservices.com

* Denotes courses that have been approved by the MA Board of Building Regulations & Standards for Continuing Education Credits toward renewal of a MA Construction Supervisor license.

Courses subject to change or cancellation without notice

Pre-Registration & Deposit Required for All Courses by Phone or Email:

rose.condarcuri@atcgs.com

ATC GROUP SERVICES LLC TRAINING Center

73 William Franks Drive
West Springfield, MA 01089
Phone: (413) 504-1682 or
(413) 781-0070

Training courses also held in the Williston, VT area

ATC regional offices also located in Agawam, Woburn, Avon and Worcester, MA; East Hartford, CT; New York City and Albany, NY; Williston, VT; Manchester, NH; and Providence, RI.

ONLINE COURSES COMING SOON FOR HAZWOPER REFRESHER, ASB. AWARENESS AND OTHER TOPICS!

Customized Training Courses at Our Facility or Yours



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ASBESTOS												
INITIAL COURSES	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Worker/Handler 32 Hours \$500.00	Scheduled upon demand											
*Supervisor/Contractor 40 Hours \$585.00 (6 MA CE Credits)		4-8		1-5		3-7		5-9		9/30-10/4	4-8	2-6
Project Monitor 40 Hours \$795.00						3-7		5-9			4-8	
Site Inspector 24 Hours \$475.00 (prerequisite for Management Planner)	21-23			15-17				19-21			18-20	
Management Planner 16 Hours \$475.00 (if scheduled together with SI – Only \$375.00)	24-25			18-19				22-23			21-22	
Project Designer 24 Hours \$725.00		18-20		4/30-5/2		24-26			3-5			
NIOSH 582 Training 40 Hours \$1,000.00					13-17					21-25		
Operations & Maintenance 16 Hours \$300.00	28-29		4-5		6-7	24-25			23-24			17-18
Class II ACM Roof Worker 8 Hours \$150.00		27						29		31		
ASBESTOS REFRESHER COURSES												
Worker/Handler 8 Hours \$150.00			11									
*Supervisor/Contractor 8 Hours \$150.00 (6 MA CE Credits)	18 18-VT	15	15	19	17	14	12	16	13 20-VT	11	15	13
Site Inspector, 4 Hours \$120.00 (prerequisite for MPAR)	17 17-VT	14	14	18	16	13	11	15	12 19-VT	10	14	12
Management Planner 8 Hours \$195.00 (includes SIAR fee)	17 17-VT	14	14	18	16	13	11	15	12 19-VT	10	14	12
AHERA Designated Person 8 Hours \$195.00	17 17-VT	14	14	18	16	13	11	15	12 19-VT	10	14	12
Project Designer 8 Hours \$225.00	16-VT		21			12		13		9		
Project Monitor 8 Hours \$195.00	15 15-VT	13	13	17	15	11	10	14	11	8	13	11
<ul style="list-style-type: none"> Operations & Maintenance 4 Hours \$100.00 2 Hours Asb. Awareness Training \$50 		12	12	16	14	10	9	12	10	7	12	10
* Additional handling fees for students requesting NYS Certification, Refresher Course \$20.00, Initial Course \$30.00 **Courses in VT – subject to price change												

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LEAD INITIAL COURSES	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Lead Worker 24 Hours \$500.00 (MA/NH)		19-21					22-24			22-24		
*Lead Supervisor/Contractor 32 Hours \$650.00 (EPA/MA/NH) (8 MA CE Credits)		19-22					22-25			22-25		
Lead Inspector Technician 24 Hours \$500.00 (EPA/NH)								19-21			18-20	
Lead Risk Assessor 16 Hours \$500.00 (EPA/NH)								22-23			21-22	
*EPA/Mass Lead Renovation, Repair & Painting, 8 Hours \$225.00 (8 MA CE Credits)	7	11	11	8	13	10	1	12	9	15	11	16
EPA Model Lead Planner/Project Designer, 16 Hours \$850.00 (CT only) Prerequisite: Lead Supervisor Training									16-17			
*MA Lead-Safe Renovator- Super/Moderate Risk De-Leading Add-on Option, 4 Hours \$200.00 (4 MA CE Credits)		12		9		12		13			12	
LEAD REFRESHER COURSES												
Lead Worker 8 Hours \$150.00 (EPA/MA/NH)				10			19		5		1	
*Lead Supervisor/Contractor 8 Hours \$150.00 (EPA/MA/NH) (6 MA CE Credits)		13	6	10	30		19		5		1	2
OSHA Lead in Construction 8 Hours \$150.00		13	6	10	30		19		5		1	2
Lead Inspector 8 Hours \$225.00 (EPA/NH)	10			11	23			1	26			9
Lead Risk Assessor 8 Hours \$225.00 (EPA/NH)	11			12	24			2	27			10
*EPA/MA Lead Renovator, Repair & Painting 4 Hours \$185.00 (4 MA CE Credits)	14			15			15			16		
EPA Model Lead Planner/Project Designer – 8 Hours \$295.00 – CT only				8	22				25			

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OSHA COMPLIANCE COURSES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
40 Hours OSHA HAZWOPER \$650.00	21-25				6-10				23-27			
24 Hours OSHA HAZWOPER \$495.00	21-23				6-8				23-25			
**OSHA HAZWOPER Ref. 8 Hours - \$150.00 (6 MA CE Credits) and (8 MA Wastewater Operator TCH's)	8	1	1	12	31	28	26	30	20	30	25	19
*10 Hours OSHA Construction Standard- (2 days) -\$250.00 8:00-1:30 pm (6 MA CE Credits)		25-26			20-21			26-27	3-4		26-27	
30-Hours OSHA Construction Standard - \$800.00	Scheduling Upon Demand											
NEW CLASS OFFERING + Silica Hazard Safety Course 8 Hours \$195.00		21						16			15	
OSHA Confined Space Entry 8 Hours - \$250.00	Scheduling dependent upon demand											
\$30.00 Replacement Fee for any OSHA Construction Card – payable in advance												

**Prerequisite: 24/40 Hr. OSHA HAZWOPER Course

ENVIRONMENTAL HEALTH & SAFETY CLASSES	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Microbial Investigations, 16 Hours - \$575.00										7-8		
Mold Remediation 8 Hours \$195.00		22				27				16		
NEW CLASS OFFERING RCRA/Manifest Signers "Refresher" Course 8 Hours - \$275.00		14		30			16			29		

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COURSE DESCRIPTIONS

ASBESTOS COURSES

(Asbestos courses are CONES and NYS-approved)

- **Asbestos Abatement Worker/Handler** – Initial training for abatement workers according to the EPA Asbestos Model Accreditation Plan (MAP).
- **Asbestos Abatement Supervisor/Contractor** – Initial training for persons who will work on or supervise abatement work site activities or who will own or operate an abatement business.
- **Abatement Worker/Handler or Supervisor/Contractor Refresher** – Required annual training for recertification.
- **Site Inspector** – Initial training for persons involved in the inspection of buildings for the presence of asbestos-containing building materials. Topics include respirator use, bulk sampling procedures and regulatory compliance training. This class is a prerequisite to the Management Planner course.
- **Site Inspector Refresher** – Required annual training for recertification.
- **Management Planner** – Initial training for persons who will be responsible for the analysis of site inspection reports, hazard assessments and the development of appropriate management actions for the control of asbestos in the facility. Prerequisite: Site Inspector course.
- **Management Planner Refresher** – Required annual training for recertification.
- **AHERA Designated Person**- Training for individuals appointed as the “designated person” in a school system to ensure the proper implementation of the AHERA Management Plan Requirements.
- **Project Monitor** – Initial training for persons who will monitor a response action for compliance with contract/job specifications and regulatory requirements; who will perform visual inspections of a job site before, during and after a response action is taken; and who will perform air monitoring during a response action and for re-occupancy testing of the work area.
- **Project Monitor Refresher** – Required annual training for recertification.
- **Project Designer** – Professional level program for accreditation to design asbestos abatement specifications for schools and commercial/public buildings as required by federal and state regulations.
- **Project Designer Refresher** – Required annual training for recertification.
- **Hazard Awareness** – This is an asbestos awareness training for maintenance, trades and custodial staff. Do you perform maintenance activities in a building built before 1980? OSHA may require you to do an OSHA/EPA overview of the main issues concerning asbestos abatement activity. Complies with AHERA and OSHA minimum employee training requirements. Students may attend first 2 hours of O&M classes.



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Asbestos Courses continued

- **Operations & Maintenance Training** – Training for in-plant custodial, trades and maintenance staff who may disturb asbestos doing building maintenance or construction activities. Meets AHERA guidelines for school custodial and maintenance staff, and includes updates for public facilities & commercial buildings on the amended OSHA Construction Standard.
- **Operations & Maintenance Refresher** – Annual recertification training.
- **NIOSH 582 Equivalency** – This course is designed to train personnel responsible for asbestos air monitoring and analysis. Topics of discussion will cover: Pump Calibration, Phase Contrast Microscope Components and Set-Up, and Slide Mounting and Fiber Counting. Completion of this course will meet state and federal requirements. The content of this course covers NIOSH Analytical Method 7400.
- **Class II ACM Roof Worker**- 8 Hour OSHA compliance course designed for removal of non-friable roofing materials.

LEAD COURSES: **Connecticut DPH accepts all EPA Lead Supervisor, Worker, Inspector and Risk Assessor course certificates for training held at our WS location**

- **Lead Worker/Supervisor/Contractor** – In this EPA Model training program, students will learn how to perform lead-based paint abatement activities on residential and commercial projects. Course includes work area preparation, medical monitoring, regulatory requirements and hands-on training. Additional topics are health effects, recognition of lead paint hazards, abatement methods, OSHA health and safety requirements, respiratory protection, licensing and certification requirements, cost estimating and legal and insurance issues. Accreditations: MA, NH, and EPA.
- **Worker or Supervisor/Contractor Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: MA, NH, and EPA
- **EPA/Mass Lead Renovation, Repair and Painting** – This course is for renovators, contractors, maintenance professionals or others that work in pre-1978 housing, child-care facilities and schools with lead-based paint. The EPA/Mass lead rule requires that contractors and maintenance professionals be certified; that their employees be trained; and that they follow protective work practice standards. This course has a 5-year expiration. A portion of this course is devoted to hands-on training. Accreditations: EPA & MA.
- **EPA/Mass Lead Renovation, Repair and Painting Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: EPA & MA.
- **Lead-Safe Renovator-Supervisor / Moderate Risk Deleading Add-on Option** – This 4-hour class is designed to give additional required training for Mass. certified Lead-Safe Renovator-Supervisors who supervise Moderate Risk Deleading projects. This training covers reports, work practices, project cleanup & clearance, disposal and record keeping requirements. Prerequisite: EPA/Mass. Lead Renovation, Repair and Painting course. Accreditations: MA.



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Lead Courses continued: **Connecticut DPH accepts all EPA Lead Supervisor, Worker, Inspector and Risk Assessor course certificates for training held at our WS location**

- **Lead Inspector Technician** - In this EPA Model program, students will learn how to perform abatement clearance testing and surface-by-surface investigations to determine the presence of lead-based paint. Topics include report preparation, regulations, inspection protocols, sampling procedures, XRF usage and applications, legal and insurance issues, and hands-on inspection procedures. Accreditations: NH, EPA.
- **Lead Inspector Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: NH, EPA.
- **Lead Risk Assessor** - In this course, students will learn how to perform an on-site investigation to determine the existence, nature, severity and location of lead-based paint hazards. Topics include report preparation, risk assessment protocols, hazard control options and cost estimates, developing the risk assessment report and management plans, interim control and maintenance procedures, and hands-on training. Accreditations: NH, EPA.
- **Risk Assessor Refresher** – Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: NH, EPA.
- **OSHA Lead in Construction** – This regulation covers an estimated 950,000 construction related professionals who may be occupationally exposed to lead including: contractors and consultants (painting, demolition, steel structure maintainers, shipyard personnel, waste haulers and disposal operators); utilities and power generation workers; and remodelers and dealers. Key topics include state and federal regulations, lead uses and applications, health effects, medical monitoring, respiratory protection, safety issues, and hazard recognition and assessment.
- **EPA Model Lead Project Designer** – Certification to develop a lead hazard control plan by interpreting risk assessment or inspection reports. Plans include notification requirements, occupant protection, control strategies, clean-up procedures, clearance protocols, and writing a lead abatement report. A prerequisite to this class is the completion of the Lead Abatement Supervisor Course. Accreditations: CT (Prerequisite: Lead Supervisor Training).
- **EPA Model Lead Project Designer Refresher**- Recertification training includes updates on regulations, guidelines, industry trends and equipment. Accreditations: CT

OSHA COMPLIANCE COURSES:

- **HAZWOPER Initial (24 & 40 Hours)** – This course is designed to train personnel who perform investigative, clean-up and/or corrective operations at hazardous waste RCRA-regulated sites. Topics include hazard recognition, work practices, personal protective equipment, medical monitoring, site safety plans, waste operations and decontamination. Hands-on training included.
- **HAZWOPER Refresher** – This annual recertification training strives to develop and enhance the practicing professional's ability to recognize, evaluate and respond to emergencies involving hazardous materials, hazardous wastes and toxic releases. The regulatory compliance review is integrated with information on new technologies, case studies and consultant updates.
- **Silica Hazard Safety Course** – 8 Hour course designed for construction workers who work with substances and materials that contain crystalline silica, as required by OSHA. Course includes regulatory requirements, protecting workers from silica hazards, respiratory protection and PPE, and hands-on training.

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OSHA Compliance Courses continued:

- **OSHA Construction Standard (10-hour program - \$225.00, 30-hour program - \$525.00)** – This course is designed to introduce the OSHA safety and health standards that regulate the construction industry/general industry. It will cover the basic regulations relating to scaffolding, ladders, trenching and excavation, confined space entry, electrical, fall protection and personal protective equipment. Students are eligible to apply for a federal OSHA course completion card at end of course.
- **Confined Space** – This training is for you if your company has manholes, trenches, vaults, ducts, boilers, vessels, storage tanks, pits or crawl spaces. Course training will help protect and prevent workers from asphyxiation, accidental injury and death in potentially dangerous spaces. Topics include hazard recognition, work practices, atmospheric monitoring and rescue and emergency requirements.

MOLD COURSES:

- **Microbial Investigations**– Topics include investigating microbial (mold & bacteria) problems in buildings by sampling, visual assessments and lab report evaluation; evaluating building and HVAC moisture problems; assessing microbiological contamination, designing and overseeing remediation efforts.
- **Mold Remediation** – Topics include safely removing mold and microbial contamination from buildings; background information on mold and the potential health effects of exposure; learning safe work methods and worker protection; work area containments and decons; cleaning and packing occupant belongings and post remediation activities.
- **Hazardous Waste Management/Manifest Signers “Refresher” Course** – This 8-hour course is for personnel who oversee on-site management and coordinate off-site shipments of hazardous waste. Attendees will receive instruction on Federal (RCRA) and Massachusetts hazardous/universal waste regulations (waste characterization, generator status, container/accumulation area management, and recordkeeping). Attendees will also receive instruction on the US DOT hazardous materials regulations for waste shipments (packaging, placarding, labeling, marking and shipping paper requirements).

COURSE REGISTRATION POLICIES

Thank you for your interest in attending training courses. ATC values our clients and seeks to provide a high quality training program for our students in a positive learning environment that is professional and courteous. Please review the policies listed below prior to course enrollment to assist with questions that you may have before registering.

- **Pre-registration and pre-payment is required to hold your course registration for all classes.** Payment must be received prior to the course start date to hold your registration. The following forms of payment are acceptable: business check, credit card, cash, money order or pre-approved purchase order (from established clients or government entities). Certificates of completion will not be released if payment is not received in full. **Business checks should be made payable to ATC Group Services. PERSONAL CHECKS ARE NOT ACCEPTED.**



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- **Cancellation Policy:** If you choose to cancel your registration, **ATC must be notified no less than 5 BUSINESS days (Saturday, Sunday and holidays do not count) prior to the course start date in order to receive a refund of payment. A substitute registrant is welcome at no additional cost. You will be charged for all students registered unless 5 days advance notice is provided. Refunds will not be given for “no shows”.** In the event that ATC cancels the course, your registration will be refunded in full. If you attend only a portion of a course, tuition will be pro-rated to the percentage of program completed.
- Course registrations are accepted via mail, telephone, or email. Please see the box at the bottom for all of the contact information.
- Students are provided with all course materials in class. Please wear clothing that is comfortable and appropriate for sitting in a classroom and performing requirements for the hands-on portion of the class. All courses are provided in the English language.
- The course start time for classes is 8:00 a.m. with most classes ending at approximately 4:00 p.m. unless designated otherwise. **Please verify with the training registrar at time of registration.** Please arrive 15 min. prior to class start time.
- **Per state and federal regulations, ATC must verify that all students’ certifications are current and that they are eligible to take a Refresher course.** You may be required to provide proof of training prior to the course start date if you are not in our database or have gaps in your training history. You will not be allowed to attend class if records are not provided. **Some of the consultant level courses have education and experience requirements. It is the registrant’s responsibility to verify that they are eligible to meet these requirements for the state in which they are applying for a license.**
- **All courses are subject to a minimum class size and may be changed or cancelled without notice.** If enrollment minimum is not met, you will be notified of the course cancellation or change and may transfer to the next available class.
- Copies of Certificates of Completion will only be released to the student that attended the class. **Applicable fees will be charged.** The fee is \$15 for a copy and \$30 for an original.

AREA HOTEL INFORMATION:

- Homewood Suites, 375 Whitney Ave., Holyoke, MA (413-532-3100), *Closest hotel to ATC
- Fairfield Inn & Suites, 229 Whiting Farms Road, Holyoke, MA (844-631-0595), also close to ATC
- Marriott Residence Inn, 64 Border Way, W. Springfield, MA (413-732-9543)
- Candlewood Suites, 572 Riverdale Street, W. Springfield, MA (413-739-1122)
- Hampton Inn, 1011 Riverdale St., W. Springfield, MA (413-732-1300)
- Comfort Inn & Suites, 106 Capital Dr., W. Springfield, MA (413-736-5000)



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DIRECTIONS FOR WEST SPRINGFIELD TRAINING CENTER

GPS Address - The directions for the address listed below do not come up correctly in some GPS systems. Please use this address: **1 Interstate Drive, West Springfield, MA.** This is the address for Arbella Insurance that is at the beginning of William Franks Drive. When you see Arbella Insurance, William Franks Drive is the road located to the side of their building. Please follow road a short distance and ATC is the first building on the left.

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West Springfield, MA 01089
Phone: (413) 504-1682 or (413) 781-0070

Please arrive by 7:45 am for course registration processing. Park in the back of building for student entrance. * Please note that the Training Dept. has relocated to the other end of the building. Please enter the new door that is marked as the Training student entrance.

If you are heading South on Mass 91:

From Mass 91, take Exit 15 and take a right off ramp. Take a left onto Whitney Avenue at the light. Take the next right (right after the train tracks) onto Bobalo Road. Bobalo Road turns into Interstate Drive. After approximately 1 1/2 miles take a right onto William Franks Drive. (Arbella Insurance is on the corner of the street.) If you miss the street and come to a stop sign, you have gone too far. ATC is located on the left.

If you are heading North on Mass 91:

From Mass 91, take Exit 15 and take a left off ramp. Take a left at the 2nd light onto Whitney Avenue. Take the next right (right after the train tracks) onto Bobalo Road. Bobalo Road turns into Interstate Drive. After approximately 1 1/2 miles, take a right onto William Franks Drive. (Arbella Insurance is on the corner of the street.) If you miss the street and come to a stop sign, you have gone too far. ATC is located on the left.

From the East and West:

From Mass 90 (Turnpike), take Exit 4 (West Springfield/Holyoke). Go towards Holyoke/Mass 91N, merge onto 91N. Get off at next exit #15 and take a left off ramp. Take a left at the 2nd light onto Whitney Avenue. Take the next right (right after the train tracks) onto Bobalo Road. Bobalo Road turns into Interstate Drive. After approximately 1 1/2 miles, take a right onto William Franks Drive. (Arbella Insurance is on the corner of the street.) If you miss the street and come to a stop sign, you have gone too far. ATC is located on the left.

If you are on Riverdale Road (Route 5) heading North:

Once you pass the Mass Pike Ramp entrance, you need to take a left at the next light (there is a Dunkin Donuts on the corner). This is Highland Avenue. You will take your first left (Prospect Street). Stay on Prospect Street and take a right onto Interstate Drive at the top of the hill (there is an Arbella Insurance Co. on the corner). You will then take your first left onto William Franks Drive. ATC is the first building on the left.

If you are on Riverdale Road (Route 5) heading South:

You will pass Providence Hospital and Brightside on the right side. You will see a Dunkin Donuts on the right side at the light. Take a right onto Highland Avenue. Take your first left onto Prospect Street. Follow Prospect Street and take the right onto Interstate Drive at the top of the hill (there is an Arbella Insurance Co. on the corner). You will then take your first left onto William Franks Drive. ATC is the first building on the left.

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